

[Company Name]

PURCHASE ORDER

[Street Address]

[City, ST ZIP]

Phone: (000) 000-0000

Fax: (000) 000-0000

Website:

DATE

7/13/2020

PO #

123456

VENDOR

Tobii Dynavox

2100 Wharton St. Suite 400

Pittsburgh, PA 15203

Phone: (800) 344-1778

SHIP TO

[Name]

[Company Name]

[Street Address]

[City, ST ZIP]

[Phone]

ITEM #	DESCRIPTION	QTY	UNIT PRICE	TOTAL
[23423423]	Product XYZ	15	150.00	2,250.00
[45645645]	Product ABC	1	75.00	75.00

SUBTOTAL 2,325.00

TAX

SHIPPING

OTHER

TOTAL \$2,325.00

Comments or Special Instructions

Thank you for your business.

If you have any questions about this purchase order, please contact
[Name, Phone #, E-mail]

Signature: _____ Date: _____